



No. SVNIT/Estate/IMMC/2025-26/312

Date: 24/02/2026

To,
SVNIT Website

Sub: Enquiry for Supply, Installation, Testing and Commissioning (SITC) of 3 KVA Online UPS for Lift (Elevator) installed at Bhabha Bhavan Hostel, SVNIT Campus, Surat - 395007, Gujarat.

Dear Sir,

You are requested to submit your quotation for the Supply and Installation of the items listed overleaf.

The quotation should be sent in a sealed envelope, superscribed as:

“Quotation with reference to **Enquiry No.: SVNIT/Estate/IMMC/2025-26/312, dated 24/02/2026.**”

The sealed quotation may be submitted hardcopy through R.P.A.D./Speed Post/Hand Delivery so as to reach the undersigned **on or before 11/03/2026 up to 5:00 p.m.**

addressed to:

**The Director [Kind Attn.: Dean (P & D) / Chairman, IMMC, Estate Section]
Establishment Section, Administrative Building,
Sardar Vallabhbhai National Institute of Technology (SVNIT),
Ichchhanath, Surat – 395007, Gujarat.**

The quotations should be furnished with the following information.

1. Supply, Installation, Testing, and Commissioning (SITC) of 3 KVA Online UPS with Battery as per our Technical Specifications given in **Annexure – 2**, at the specified locations, fully compatible and suitable for the Lift's Automatic Rescue Device (ARD) system load requirements.
2. **Pre-Purchase Verification:** Before placing the Purchase Order, the bidder must check and test the UPS with our Lift ARD system load. If the UPS is found **not fully compatible or suitable** for the required load, the bidder shall **replace the UPS** with one that meets the requirements **at the same rate and under the same terms and conditions.**
3. Successful overall lowest bidder (L1) can submit the Security Deposit at 5% of the contract order value in the form of Account Payee Demand Draft within ten (10) days. DD should be made in favour of “DIRECTOR SVNIT MHRD FUND” payable at SURAT. The 100% amount of the security deposit will be released only after satisfactory performance of the work, Services & warranty, by the institute only after fourteen (14) months from the date of the final bill.
4. Attested copy of the valid registration Certificate of GST & PAN.
5. The period of validity of the quotation should be at least 180 Days. Offers subject to prior sale may please be avoided.

6. The delivery period/time limits for the items are **30 days**.
7. The items shall have to be completed within the prescribed delivery period/time limit unless the extension in the time limit at the instance and the request of the vendors/agencies/contractors/firms is granted in which case, the application for the extension in time limit have to be made by the agencies before the date of expire of the schedule time limit. If not, the order is liable to be cancelled without any reference to you.
8. GST or any other tax, Insurance charges, Packing & Forwarding charges, Transportation charges and any additional charges, if not included in the prices quoted, should be clearly specified.
9. The brand or make/model of item should be specifically stated and wherever necessary, complete set of specifications and dimensions should be given.
10. The agency may visit the site before submitting the quotation.
11. The mode of delivery of the items may be mentioned. The delivery should be F.O.R. Surat at the Institute.
12. All concessions available to an educational institution should be specified and also taken into account while quoting.
13. Payment shall be made after satisfactory delivery of items, warranty certificate, submission of bills, and official procedure from the account section of the SVNIT. No advance Payment will be released.
14. Your specifications should be as per the format attached (Annexure – 2), must be on your company letterhead & Name, signed & Contact number by an authorized person.
15. Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
16. In the event of any accident during the supply of items resulting in injury, damage, or loss of life, the bidder shall be solely responsible for settling all claims, indemnifying the department against any such claims, ensuring insurance coverage for themselves and their staff at their own cost for the contract period, adhering to all necessary safety practices during the work, and the purchaser shall bear no responsibility for any injury or death of the agency's personnel.
17. The acceptance of enquiry will rest with the competent authority (The Director) who does not bind himself to accept the lowest one and reserves the right to accept or reject any or all the enquiries without giving any reasons thereof.
18. The Director reserves the right to accept items, which are not strictly in confirming with the specifications but otherwise, found suitable. If offers do not comply with specifications or are found in broken condition, the same is to be taken from the institute, at the cost and responsibility of the supplier.
19. The overall lowest offer will be considered for placement of the purchase order.
20. The supply of items will be done after samples are approved by Chairmen/Officer-in-Charge, IMMC, Estate Section, SVNIT, Surat.

21. Warranty/Guarantee: **Minimum One (01) Year for UPS & Battery.**

22. **SCOPE OF WORK:**

- a) They must check all parts thoroughly & quote accordingly to Supply and installation of the items. The specified items must be handed over in fully functional condition during & after completion of Installation.
- b) After Supplying and installation report shall be maintained for these items and submitted to Officer-In-Charge, IMMC. If required items may be added.
- c) Contractor should depute trained and technically competent service engineer / engineers at SVNIT premises to ensure proper upkeep of equipment and quick resolution (within one day) of fault during the installation time and warranty period.
- d) Contractor should ensure availability of suitable instruments / tools for their service engineer to examine and installation of the items.
- e) Contractor shall maintain the confidentiality of any information related to the systems under contract. Contractor will be required to take appropriate actions in respect of personnel engaged to ensure the obligations of non-use and non-disclosure of confidential information.

23. **PRIORITY:**

It is mandatory to give priority to the repair/replacement and testing activities to restore the equipment to normal service within one day in the event of any fault during the warranty period.

24. **WORK SCHEDULE:**

All work provided in the order are to be performed during normal working hours i.e., between 9:00 a.m. to 6:00 p.m. on normal working days.

25. **GENERAL TERMS & CONDITIONS OF THE CONTRACT:**

- a) It is the responsibility of the contractor to make necessary arrangement for conveyance / transportation of men and materials of the agency throughout the order period to reach work place.
- b) All the tools, general handling equipment, etc. required for this work of shall be brought by the contractor themselves. The contractor shall duly endorse the list of his items, tools, equipment etc. enter at SVNIT main security gate, which are being brought inside for mentioned work.
- c) SITC shall be carried out according to the instructions of Officer-in-Charge, IMMC.
- d) The contractor's staff must wear personnel protective equipment such as helmets, cotton uniform, safety belts, shoes, safety goggles etc.
- e) Director, SVNIT reserves the right to withdraw and/or to cancel the contract in case of failure to provide service or services are not found satisfactory.
- f) The services contract is non-transferable or sublet.
- g) In case of any dispute, it will be subject to Surat jurisdiction only.
- h) The contractor must furnish duly filled and signed copy of the Quote price in attached Annexure – 1 format with applicable taxes along with offer without fail.

26. **SPECIAL TERMS & CONDITIONS:**

- a) Contractor shall have experience in Supply, Installation, Testing, and Commissioning (SITC) of 3 KVA Online UPS with Battery for Lift (Elevator) installed at 7th floor terrace, Bhabha Bhavan Hostel, SVNIT Campus, Surat - 395007, Gujarat.
- b) The SVNIT shall provide details of Systems Location, Brief Problems of Machine (if any), to enable the contractor to prepare the work.
- c) Contractor, as per need and requirement of the order fulfillment, shall ensure appropriate deployment of the manpower.
- d) SITC should be conducted as per standard accepted guidelines. The parts/components/sub-assemblies used for this work by the contractor will be of functional capability.
- e) The extra item when to be fitted is to be verified before fitting to equipment's. The removed part is to be handed over to SVNIT. In case contractor notice any part is missing same to be brought to notice of SVNIT or otherwise responsibility shall be of contractor.
- f) Contractor shall ensure that only original parts of same make/brand are used for replacement.
- g) Immediately on award of the order, the contractor would give a report. It shall be the responsibility of the contractor to complete the work satisfactorily throughout the order period, also to hand over the system to SVNIT in working condition on expiry of the order.
- h) All the consumable articles / parts such as material required for cleaning, repairs and maintenance will be provided by the contractor at no extra charge to SVNIT. The spares and accessories shall be of standard quality. The spares and accessories shall be compatible with system and according to specification provided by the manufacturer and with best quality.
- i) The SITC shall be carried out primarily at the 7th Floor, Bhabha Bhavan Hostel, SVNIT Campus, Surat-395007, Gujarat during office hours.
- j) In case the contractor fails in adhering to the Installation requirements, and SVNIT made alternative arrangements for the installation, then contractor would reimburse the cost of such arrangements.
- k) An installation report shall be submitted by the contractor to the SVNIT (Officer-In-Charge, IMMC, Estate Section).
- l) System up time: contractor shall ensure that systems are maintained and in case of any reported fault shall be repaired without any delay.
- m) contractor shall be responsible for ensuring that the resources employed for carrying out the SITC shall conduct themselves appropriately in the premises of SVNIT.
- n) The contractor shall provide proper identification cards and uniform etc. so that the only authorized service persons are attending to the work. The details of resources who shall be used for carrying out work should be informed in advance to maximum extent possible.
- o) The resources used by contractor to carry out the work shall be on rolls of contractor and shall have no claim whatsoever for any benefits from the SVNIT. contractor shall be responsible for complying with any applicable minimum wages and other statutory compliance.

QUOTATION FOR UPS WITH BATTERY

Date:

Sr. No.	Item Description	Qty.	Unit	Rate/ Nos (In Rs.) Without GST	Total Amount (In Rs.) Without GST
1	Supply, Installation, Testing and Commissioning (SITC) of 3 KVA Online UPS for Lift (Elevator) installed at Bhabha Bhavan Hostel, SVNIT Campus, Surat, Gujarat. Rated Capacity: 3000 VA / 2400 Watt (Min.) (Technical Specification as per Annexure-2)	04	Nos.		
				Taxable Total	
				+ GST @ 18%	
				Total Amount	

Note:

1. Quotation must be provided on the firm's/company's letter pad.
2. Also fill this enquiry and Sign. each page by authorized signatory along with firm's/company's seal/stamp.

(Signature of the Bidder, with Official Seal)

DETAILS TECHNICAL SPECIFICATION OF UPS WITH BATTERY

Sr. No.	Technical Parameter	Our Specification	Bidder Product Specifications
1	Make & Modal Number	Attached Technical Datasheet	
2	UPS Capacity	Online 3000 VA/ 2400 W (Min0	
3	Phase	1 Ph: 1 Ph	
4	Input Voltage	160-280 V, Single Phase AC Supply	
5	Output Voltage	230-240 V, Single Phase AC Supply	
6	Power Supply,	230 V, Single Phase AC Supply	
7	Harmonic Distortion	≤ 3 % THD (Linear Load) ≤ 6 % THD (Non-Linear Load)	
8	Transfer Time	AC Mode to Battery Mode- Zero Inverter to Bypass- 4ms (Typical)	
9	Efficiency (AC Mode Overall)	90 %	
10	LCD Indicator	Load Level, Battery Level, AC mode, Battery Mode, Bypass mode and Fault Indicator	
11	Battery Type	12 V/ 9 Ah	
12	Number of batteries	8 Nos (Inbuilt or Outside of UPS)	
13	Charging Voltage	109 V DC ± 1 %	
14	Typical Recharge Time	4 Hours Recover to 90 % Capacity	
15	Charging Current (Max)	4 A/6 A (Adjustable)	
16	Warranty of UPS	Minimum 1 Year	
17	Warranty of Battery	Minimum 1 Year	
18	Sample Demo Testing before release purchase order	Yes, Suitable for ARD system of Lift.	

(Signature of the Bidder, with Official Seal)

FIRM'S/COMPANY'S INFORMATION

(To be given on Company Letter Head)

1	Registered Name of the Bidder / Firm / Company	
2	Registered Address of Bidder	
3	Status of the Company (Public Ltd. /Pvt. Ltd./Proprietary)	
4	Valid GST Registration No. with GST Registration State Name or Permanent Account No. (PAN)	
5	Name and Designation of the Contact Person	
6	Contact No. Email Address of the Contact Person	
7	Bank Details of the Agency	
	Bank Name:	
	Bank Account Number	
	Name of the Branch & Code	
	Bank Address	
	Bank Type of Account	
	NEFT/IFSC Code	
	RTGS Code	
	9 Digit MICR Code	

(Signature of the Bidder, with Official Seal)

LIST OF DOCUMENTS ATTACHED WITH ENQUIRY

Sr. No.	Attached Documents	Attached (Yes/No)
1	Attested copy of the valid registration Certificate of GST & PAN.	
2	Quotation form Annexure-1	
3	Details Technical Specification as per Annexure-2	
4	Firm's/Company's Information Annexure-3	

(Signature of the Bidder, with Official Seal)

Yours faithfully,

**-SD/-
DEAN,
(PLANNING & DEVELOPMENT)**